

**June 26, 2013**

**To: Board of Directors TNH**

**From: John A. Brennan Administrator TNH**

**Subject: Board Meeting Minutes June 25, 2013**

**Attending:**

**Theresa Swartz Chair**

**Gina Hyde RN**

**Deacon Alan Thadeu**

**Steve Linhares**

**Joe Martin**

**Pauline Belleville-Taylor RN-DNS**

- 1. The meeting was called to order as a quorum was present.**
- 2. Minutes of the May 28, 2013 meeting were approved.**
- 3. The Community Garden is working well; John will not use the extra cedar posts out front. They are responsible for mowing the grass within the garden.**
- 4. John will repair the fences at the front entrance on Norton Avenue.**
- 5. Deacon Alan provided a Mass card for the Machado family.**
- 6. John will work with TMLP to get the flag pole delivered here.**
- 7. The CMS fine of \$ 2275 will be paid in July.**
- 8. A lengthy discussion on finances ensued:**

- a. **CPE of \$ 350K to be received in July, not June.**
- b. **TNH received one half of our June Medicaid check. We received \$ 156K and will get \$ 156K in July.**
- c. **A/R Collection percentage and cash collection were discussed in detail. John and Michelle will analyze and meet with the Chair.**
- d. **The Chair and Board are not pleased with the collection numbers.**
- e. **John will present information on our pending Medicaid and house liens.**
- f. **John presented the Boudreau 1992-2002 Medicaid Collection contract. It was not approved. John will ascertain with our Boston Attorney details of the lawsuit, estimated recovery, their fees, and more details on the contract. Our relationship with Medicaid is important and we do not want to jeopardize it.**
- g. **Theresa will be provided the Medicaid MMQ rates.**
- h. **John will add a collection percentage column to the financials.**
- i. **Theresa has offered to visit Michelle and John to discuss A/R.**
9. **Gordon Seekel will complete the curtain installation in July.**
10. **The city has engaged an insurance consultant to review all city policies including TNH and the Board. John will monitor.**
11. **John will send a thank you letter to the Gideons for the bibles.**
12. **Under the new city trash contract TNH should be receiving free dumpsters in July. This will include a recycling dumpster for cardboard, plastic, glass, and metal. This will be our first effort at recycling.**
13. **John has sent information and pictures to the Taunton Historic Commission and will meet with them July 11<sup>th</sup> to review the old front entrance repairs.**

- 14. Wayne Walkden said he may be able to schedule the city crew to work on the old front entrance after Labor Day. John will contact BP to see if they can do the project; John will also ask about the flag pole and front sign. Carolyn Pearson at 508-823-5151. Paul Levesque will assist with the plans.**
- 15. TNH has joined MassMAP, the state wide emergency management system for the nursing home industry.**
- 16. The city vendor for the driveway is \$ 10K for removal of road bed, 25K for base coat, and 20K for top coat. John will get other prices.**
- 17. John will order the tablecloths.**
- 18. John will revive the furniture for the dining rooms project.**
- 19. John will meet with Mayor Hoyer, City Solicitor Buffington, and Paul Barrett, our Boston lawyer, about capital grant opportunities for FY 2014. We are seeking \$ 500k for windows.**
- 20. John presented the three food vendors. Mr. Martin wants me to carefully contact references; check for less than stellar.**
- 21. The board wants a sampling of their abilities to cook and provide to our residents.**
- 22. The Chair is specific: I do not food quality to suffer for financial budget constraints.**
- 23. The TNH Summer BBQ is August 17<sup>th</sup>.**
- 24. The next meeting will be September 24, 2013. John will keep the board informed of summer issues.**
- 25. The meeting was adjourned.**